

**PT. DWARKA PRASAD MISHRA INDIAN  
INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN & MANUFACTURING JABALPUR  
(PDPM-IIITDM J)**

**-Minutes  
Finance Committee  
2005/1<sup>st</sup> Meeting**

**Date: June 4, 2005  
Time: 1400 Hrs.  
Venue: Director's Office  
PDPM-IIITDM J  
Govt. Engineering College Campus  
JABALPUR**

पं० द्वारका प्रसाद मिश्र भारतीय सूचना प्रौद्योगिकी अभिकल्पन एवं  
विनिर्माण संस्थान जबलपुर

**Pt. Dwarka Prasad Mishra Indian Institute of Information  
Technology Design & Manufacturing Jabalpur**

## **DIRECTOR'S OFFICE**

**J. P. Singh**  
Acting Registrar

IITK Camp Office:  
पत्रालय - आई. आई. टी., कानपुर - 208 016 (भारत)  
Post Office - I.I.T., Kanpur - 208 016 (India)  
Jabalpur Campus :  
Near Govt. Engineering College, Jabalpur  
PDPM-IIITDMJ/FC/1/2005  
Dt. 18<sup>th</sup> May, 2005

Dear Sir(s):

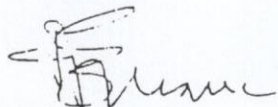
The 1<sup>st</sup> Meeting of the Finance Committee of Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacturing (PDPM – IIITDM) Jabalpur is scheduled to be held on Saturday, June 04, 2005 at 1200 Hrs. at Director's Office PDPM-IIITDM (Govt. Engineering College Campus) Jabalpur.

The Agenda of the said meeting is enclosed herewith.

You are, therefore requested to kindly make it convenient to attend the meeting.

With regards,

Sincerely,

  
(Jeeb Pati Singh)

Encl: As stated

✓ Sri Sudeep Banerjee, IAS  
Additional Secretary  
Ministry of Human Resource Development  
Shastri Bhavan  
NEW DELHI – 001

Chairman

2. Smt. Ajita Bajpai Pandey  
Secretary In-charge  
IT Education  
Govt. of Madhya Pradesh  
Bhopal  
Member
3. Sri Ravi Mathur, IAS  
Joint Secretary (T)  
Ministry of Human Resource Development  
Shastri Bhavan  
NEW DELHI – 001  
Member  
(A nominee of the Central Govt.)
4. Shri S K Ray  
Joint Secretary & Financial Advisor  
Ministry of Human Resource Development  
Shastri Bhavan  
NEW DELHI – 001  
Member  
(A nominee of the Central Govt.)
5. Dr. Manoj Gaur  
Managing Director  
Jai Prakash Associates Ltd. &  
Director JIL Info Tech. Ltd  
63, Basant Lok, Vanant Vihar  
NEW DELHI – 110 057  
Member
6. Prof. Sanjay G. Dhande  
Acting Director  
PDPM-IIITDM, Jabalpur  
Member
7. Shri J P Singh  
acting Registrar  
PDPM-IIITDM, Jabalpur  
Secretary

## Agenda, Finance Committee, 2005/1<sup>st</sup> Meeting

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# PDPM-IIIT DM JABALPUR

## Finance Committee

(2005/1st meeting held on Saturday June 4, 2005 at 12 noon hours)

Present (i) Prof. S G Dhande Member  
(ii) Sri J P Singh Registrar & Secretary

### Special Invitees-:

- (i) Prof. S Bhargava (Senate nominee in Board)
- (ii) Prof Phalguni Gupta (Senate nominee in Board)
- (iii) Sri Rajeev Garg-Exe. Engg. IIT, Kanpur

Item No.	Item
FC 2005.1.1	Directors overview report

At the outset the Director explained the objectives behind the decision of the Govt. to establish this Institution and informed that land of Mahagawan near Dumna airport is going to be transferred within a month as discussed with the District Administration. He also informed the members that the present temporary facilities of the Institute i.e. Office, class rooms, labs, Hostels are being developed and shall be ready before the last week of the month of June-05.

All the academic programmes including the admission of students will be done in the month of June/July 05. Advertisement for the Faculty Posts in national newspapers had been made and selection process will be completed before August 05. Efforts are being made to find out the place in GEC for sports and games activities. In medical facilities, local doctors are being contacted. Facilities will be available at par with

CGHS rates/ and efforts are being made to find out the insurance company for mediclaim settlement.

It is discussed in the meeting that the submission of Budget Estimate for the year 2005-06 is necessary for information and release of grant from MHRD in the current financial year, and also timely submission of Annual Accounts 2004-05 to A.G. Madhya Pradesh for statutory audit are needed hence the meeting of the Finance Committee is necessary for the above purposes.

Item No.	Item
FC 2005.1.2	To consider the Budget Estimates 2005-06 along with the actual expenditure (Annual Accounts 2004-05)

The Finance Committee considered the Budget Estimates for the Financial year 2005-06 and recommended the same for approval to the Board. The committee noted the estimated requirement of grant-in-aid of a sum of Rs 1558.32 lakhs after adjustment of unutilized grant and income from internal resources.

The Finance Committee viewed the Annual Accounts 2004-05 and recommended the same for adoption to the Board.

Item No.	Item
FC 2005.1.3	To consider the administrative approval and financial sanction as recommended by the building and works committee at its 2005/1 <sup>st</sup> meeting held on 4.06.2005

The Finance Committee considered the administrative approval and financial sanction as recommended by the B&WC at its meeting 2005/1<sup>st</sup> held on 04.06.2005 and recommend the same for approval to the Board. The Finance Committee also recommended the constitution of the committee for scrutiny and selection of architect to the Board for approval.

Item No.	Item
FC 2005.1.4	Delegation of Financial Powers to Acting Registrar/Registrar, PDPM-IIITDM Jabalpur.

The order for operation of SBI A/c in GEC campus is already issued.

It is informed to the finance committee that the Institute is in the initial stage and various small works are to be done both at GEC campus and at new site at Dumna and the Act. Registrar/Registrar has to take final decisions on different activities/works:

After viewing all the aspects, the Finance Committee considered the delegation of Financial Powers to the Acting Registrar/Registrar for sanction of contingent advance up to Rs 20,000/- and non contingent advance Rs. 50,000/- ( at a time) considering the need of the works at his own responsibility.

Item No.	Item
FC 2005.1.5	The consider and approve the interim arrangement for taking Houses/Flats for Faculty/officer of the Institute on lease(from Govt./Semi Govt./Private organization)

The Finance committee considered and approved the interim arrangement for taking Houses/Flats for Faculty/Officer of the Institute on lease from Private/Govt./Semi Govt. organization for an initial period of two years duly authorizing Director for payment of lease charges as per terms on mutual agreement and recommended it to the Board for approval.

Item No.	Item
FC 2005.1.6	To consider and authorize Act. Director of the Institute for appropriation of the unutilized grants of the Financial year 2004-05 and Grants-in transit of the Financial year 2004-05 ( received is the financial year 2005-06)

It was informed to the Finance Committee that a sum of Rs one crore was received in the month of Feb 2005 out of which a sum of Rs 26,29,331/- was spent up to 31.03.2005.

Again it was informed to the finance committee that a sum Rs. Three Crore was also sanctioned in the financial year 2004-05 but was actually received on 29.04.2005 (i.e. in the year 2005-06). As the site of the Institute was changed and the proposed land at Mahagawan was not made available to the Institute as yet no developmental works could be done in the year 2004-05, hence the saving of grant of the last year.

The finance committee, after considering the view given as above approved and allowed the appropriation of the balance-unutilized amount of Rs 3,77,70,669.00 (For 2004-05) in the current financial year 2005-06 and recommended it for the approval of the Board.

Item No.	Item
FC 2005.1.7	Any other item with the permission of the chair

The meeting ended with a vote of thanks to the chair.